

# Broadwell Parish Council

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Public notice is given for a Meeting of Broadwell Parish Council to be held on Wednesday 14<sup>th</sup> April 2021 by Zoom call at 7.30pm as per following details for joining: -

## To all Members of the Council:

You are hereby summoned to the above meeting of Broadwell Parish Council to be held online on for the purpose of transacting the following business:

Join Zoom Meeting: <https://zoom.us/j/99549475605?pwd=WXBvSWhvSFpSTmR0RGFXakdVTko4dz09>

Meeting ID: 995 4947 5605

Passcode: 904359

Members of the public can address the council during item 1, as per the Council's standing order 3f & 3g below:

3(f) The designated time for public participation will not exceed 15 minutes unless otherwise directed by the Chairman. 3(g) Subject to 3(f) a member of the public will have 3 minutes each to speak.

*Debbie Braiden* – Clerk and RFO

Agenda set 8/4/2021

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## AGENDA

1. To receive comments and concerns from members of the public.
2. To receive and consider apologies for absence.
3. To approve the minutes of the last Parish Council meeting held 3<sup>rd</sup> March 2021.
4. To declare any interests in items on the agenda (Localism Act 2011).
5. To receive reports from District and County Councillors.
6. To provide an update for Highway matters – spread sheet in drop box.
  - Drains and jetting
  - Speed awareness/traffic calming
  - Verges
7. **PLANNING**
  1. To consider planning applications received:  
21/01301/FUL & 21/01302/LBC Full Application & Listed building consent - for Installation of new gate and 2no. replacement gates at Broadwell Manor Church Road Broadwell Moreton-In-Marsh Gloucestershire – closing date
  - 2) To consider planning applications received after agenda had been set – clerk to advise
8. To receive an update regarding the new website.
9. To receive an update on the notice board repairs.

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10. To receive an update and discuss way forward with the working group for biodiversity.
11. To review and agree updated Asset Register.
12. Following approval of Asset Register, to review and agree updates for insurance cover from June 2021.
13. Discuss and review the introduction of physical meetings from May 17<sup>th</sup>.
14. To discuss and agree preference of replacement swings for the Green.

### FINANCE

15. To receive an update for the internal audit.
16. To receive and approve end of year bank balances for the treasurer's account and the savings account. To approve the account's spreadsheet for end of March 20/21.
17. Following sign up of recent internet banking, to approve amended Internal controls checklist.
18. To Approve Payments due and receipts for recompense as scheduled below:

#### 1) To approve payments already paid:

Payee	Details	Amount	Cheque/date of payment
TEEC Ltd	Invoice 3729 web domain and domain migration	£151.19	BACS 23/3/21
TEEC Ltd	Invoice 3720 full migration to new web site 3 days at £220 plus vat	£792.00	BACS 23/3/21
PATA UK	Invoice 20/0765/PPS for payroll services December to March Payroll	£20.90	BACS 23/3/21
ICO org	Data Protection fee 09/4/2020	£40.00	DD April 21

#### 2) To approve payments to be made:

Payee	Details	Amount	Cheque/date of payment
Ian Piper	Web domain for old website 2017-2021 @ £15 per annum	£75	
D Braiden	March salary & 6 hrs 35 over time	Personal	

19. To note any correspondence received.
20. Matters Arising - **For Information Only** items raised can be added to future agendas.
21. To confirm both the Annual Parish & Annual Parish Council meeting dates.
22. Close of Business